

Members present: Kevin M. McCormick Christopher A. Rucho
John J. O'Brien John W. Hadley
Members absent: Michael J. Kittredge, Jr.

Mr. McCormick convened the meeting at 7:00 p.m.

Read and Acceptance of Minutes from Previous Meeting

Motion Mr. O'Brien to approve the executive session meeting minutes of May 16, 2012, seconded by Mr. Rucho. Vote on the motion – Messrs. McCormick, O'Brien and Rucho yes; Mr. Hadley abstains as he was not in attendance at the meeting.

Motion Mr. O'Brien to approve the meeting minutes of June 6, 2012, regular session, seconded by Mr. Hadley, all in favor.

RFQ for On-Call Engineering Services

Mr. Gaumond reports that the Interview Committee met with six of the firms who responded to the Request for Qualifications. After reviewing qualifications and based on experience, rates, and knowledge of the town, they recommend the firm of Lenard Engineering, Inc.

Motion Mr. O'Brien to concur with the recommendation, seconded by Mr. Hadley, all in favor.

Public Hearing To Consider Amending The Fee Schedules For The Animal Control Officer, Plumbing, Gas And Electrical Permits

Mr. McCormick opened the hearing and Mr. Gaumond read the following public hearing notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, June 20, 2012 at 7:05 p.m. for the purpose of considering amending the fee schedule for the Animal Control Officer and for Plumbing, Gas and Electrical Permits. The meeting will be held in Conference Room #1 of the Municipal Office Building, 127 Hartwell Street, West Boylston. For additional information, or to review the proposed information, please contact the Office of the Board of Selectmen/Town Administrator at 508.835.3490. All interested persons, groups, and agencies are invited to attend. Board of Selectmen, June 6, 13, 2012.

Mr. Gaumond advised that the rates charged by the Animal Control Officer have not been amended for six years and as such we are finding it difficult to cover our costs. The Animal Control Officer has done some research and recommends our rates be changed as follows. Disposal of small dog or cat will go from \$60.00 to \$100.00, disposal of large dog (over 40 lbs.) will go from \$100.00 to \$110.00, kennel fee – 1st day will go from \$30.00 to \$ 35.00 and kennel fee each day after 1st day will go from \$20.00 to \$25.00.

There is no one present to speak on this issue.

Mark Brodeur, Building Inspector, joined the Board. He is proposing a restructuring of the fee schedule for gas, plumbing and electrical permits. He explained that it is now more common to go with a per inspection fee schedule, it is not a fee increase, and he anticipates that the simplified schedule will make things more streamline. There is no one present to speak on this issue.

Motion Mr. O'Brien to close the public hearing, seconded by Mr. Hadley, all in favor.

Motion Mr. Hadley to approve the fee changes for the Animal Control Officer and for the Building Department, seconded by Mr. O'Brien, all in favor.

NEW BUSINESS**1. Discussion on use of Chapter 90 Funds for 2013**

Mr. Gaumond reports that the Transportation Committee met earlier this evening and they recommend the following projects. Worcester Street bank repair, 127 Worcester Street additional drainage line, 131 Prescott Street drain line, 43 Campground Road drain line to move town roadway runoff from existing basins to a point where it will not damage a driveway and home foundation, 16 Henry Street drain line to move town roadway runoff from catch basin to where it will not damage abutting house or yard, and 78 Newton Street drain line from town roadway catch basins to the bottom of a back yard. These are all drainage improvement projects and will require the rental of a mini excavator to do some of the work. The Transportation Committee voted to use Chapter 90 funds for these projects, however, the Commonwealth of Massachusetts has not yet released Chapter 90 funds. Mr. McCormick noted that these projects will cost about \$150,000, and the town will be receiving \$300,000 in Chapter 90 funds. The other \$150,000 could be carried over to next year and perhaps we could do some paving projects. He recommends the Board approve the list of projects pending the release of the money.

Motion Mr. Rucho to approve the use of Chapter 90 funds for the drainage projects outlined by Mr. Gaumond, seconded by Mr. Hadley, all in favor.

Public Hearing To Consider Adopting A Policy on Properties with Second Water Meters

Mr. McCormick opened the hearing and Mr. Gaumond read the following public hearing notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen/Sewer Commissioners will meet on Wednesday, June 20, 2012 at 7:30 p.m. for the purpose of considering amendments to the Second Water Meter Policy. The meeting will be held in Conference Room #1 of the Municipal Office Building, 127 Hartwell Street, Ste. 100 West Boylston. For additional information, or to review the proposed changes, please contact the Office of the Town Administrator/Board of Selectmen at 508.835.3490. All interested persons, groups, and agencies are invited to attend. Board of Selectmen, June 6, 13, 2012.

Mr. Gaumond explained that on December 7, 2011 the Board of Sewer Commissioners held a hearing to review all of their policies to see if any needed to be amended. We think the Board erroneously recommended to abolish their Policy on Properties with Second Water Meters. The policy has been revised by the Water District and DPW Director Baruzzi, removing the reference to the 80%/20% and clarifying the language to make it legal for second water meters in the Town of West Boylston. Mr. Gaumond received a lot of telephone calls from residents who were interested in having a second water meter. Mr. Baruzzi pointed out the only other changes were minor, including one which states that the Water District may supply the meter at the owner's expense, but will install it.

Mr. O'Brien expressed his desire to allow second meters and questioned why the policy was changed. Mr. Baruzzi believes it was mistakenly done and what should have happened is the policy should have remained and the percentage should have been changed to 100%.

Mr. McCormick invited comments from the public. Ray Beaudre, business manager for Plumbers and Pipefitters Local 4, 150 Hartwell Street, stated that he represents 500-600 pipefitters across Central Mass and he is here because they have been in town for a couple of years and they would like to do everything possible to support the town. He was looking for a second water meter and he would like to urge the Board to reconsider passing this policy. Roger McCarthy, 43 Hartwell Street, stated that he has had a second meter for 12 years out of the 13 years he has been in West Boylston. He didn't realize the policy was rescinded and he uses an extraordinary amount of outside water for both

his business and outside use. Mr. McCormick explained that previously the charge for sewers was at 80%/20% and now everyone pays the full 100%.

Motion Mr. Rucho to close the public hearing, seconded by Mr. O'Brien, all in favor.

Motion Mr. O'Brien to adopt the Policy on Sewer Use Charge Policy for Properties with a Second Water Meter, seconded by M. Rucho, all in favor.

NEW BUSINESS (cont.)**2. Consider signing contract with Stillwater Computers for IT Services**

Mr. Gaumond went out to bid for IT services, received two bids, conducted interviews and at the last meeting of the Board, the Board authorized him to negotiate a contract for IT services. The contract has been approved by Town Counsel and has been signed by the vendor, Stillwater Computers.

Motion Mr. O'Brien to accept the contract with Stillwater Computers, seconded by Mr. Rucho. Mr. Rucho questioned whether we have talked to the school about sharing IT services. Mr. Gaumond explained that the school has an employee who does their IT services, however, they are open to the idea of consolidation. Although this is a three-year contract, we could reopen the contract and negotiate that in as the vendor is also open to that. Vote on the motion – all in favor.

3. Consider signing contract with Regional Resource Group, Inc. for assessor services

Mr. Gaumond went out to bid for assessor services, received one proposal from Regional Resources Group, and the contract has been approved by Town Counsel with a slight modification. He has not heard back from the vendor, however, should they have an issue with the modifications, he will destroy it and bring it back to the Board.

Motion Mr. O'Brien to sign the contract with Regional Resource Group, Inc. for assessor services, seconded by Mr. Rucho, all in favor.

Public Hearing To Consider Amendments To The Drainlayers Licensing Regulations

Mr. McCormick opened the hearing and Mr. Gaumond read the following public hearing notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen/Sewer Commissioners will meet on Wednesday, June 20, 2012 at 7:30 p.m. for the purpose of considering amendments to the Drain Layer Regulations. The meeting will be held in Conference Room #1 of the Municipal Office Building, 127 Hartwell Street, Ste. 100 West Boylston. For additional information, or to review the proposed changes, please contact the Office of the Town Administrator/Board of Selectmen at 508.835.3490. All interested persons, groups, and agencies are invited to attend. Board of Selectmen, June 6, 13, 2012.

DPW Director Silvio Baruzzi joined the Board. He explained that the last time the Drainlayer Licensing Regulations were updated was back in 2000. This version changes the address of Town Hall, and references to Superintendent of Streets and Parks rather than DPW Director. In the past one of the requirements was financial reference checks for drainage. Mr. Baruzzi is not sure why we need or even get that without going through Town Counsel. The drainlayers do not pay the town anything other than the fee for the permit and we also get bonding from them. He recommends doing away with the language unless the Board of Sewer Commissioners see a need for that. The checklist also requires five years of drainlayer experience and 3 current licenses. Mr. Baruzzi feels they could demonstrate experience without having the three valid licenses. They are also getting municipal references. He asked the Board if they had an issue eliminating the requirement for three currently licenses. Mr.

Hadley questioned whether a \$5,000 bond is sufficient. Mr. Baruzzi feels that it is. Comments from the public were welcomed.

Walter Rotti, 35 Lancaster Street, of Rotti Construction. He stated that almost every town he works in has the expiration date of December 31 for their licenses and they send out renewal packages. His license for some reason expired in April and when he went to renew he could not. They were sent a notice after the license expired saying that it expired. He questions why the town couldn't send notice out saying that the license needs to be renewed. He added that what the town has for requirements is good, however, that does not separate the good drainlayers from the bad.

Mr. Hadley asked Mr. Baruzzi if he inspected the work and Mr. Baruzzi indicated that he does. Mr. Hadley asked Mr. Baruzzi if he agrees with changing the expiration date. Mr. Baruzzi would not have an issue with that, however, he would need to re-write the policy and we would have to adjust to an end of year expiration. Mr. Rucho feels it would be cleaner that way. Mr. Gaumond suggested establishing a clause in the regulations that gives the DPW Director the ability to extend the license until the end of the calendar year. The cost for the license is \$100 per year. Mr. McCormick suggested changing this to an annual license and having the DPW send out a renewal form to be filled out.

Motion Mr. Rucho to continue the public hearing to allow Mr. Baruzzi to submit a modified policy, seconded by Mr. O'Brien, all in favor.

NEW BUSINESS (cont.)

4. Consider accepting bid from R&H Roofing for the Public Safety Headquarters Roofing Project & Request the Town Administrator to begin contract negotiations and authorize the Town Administrator to execute the contract

Mr. Gaumond explained that the Board of Selectmen and town meeting authorized the Town Administrator to go out to bid for a roof replacement project for the Public Safety Headquarters building. We have a signed agreement from R&H roofing, the lowest bidder at \$55,674. He recommends the Board accept the bid and sign the contract.

Motion Mr. O'Brien for the Board to accept the bid from R&H Roofing for the Public Safety Headquarters Roofing Project and sign the contract, seconded by Mr. Rucho. Mr. Rucho questioned when they would begin work. Mr. Gaumond believes it will be the second or third week in August as the project will be completed by September 13. He has checked the references and they were outstanding. Some of the comments he heard were they are honest and the workers clean up after themselves. Vote on the motion – all in favor.

Public Hearing To Consider Amending Ambulance Rates

Mr. McCormick opened the hearing and Mr. Gaumond read the following public hearing notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, June 20, 2012 at 7:45 p.m. for the purpose of considering amending ambulance rates. The meeting will be held in Conference Room #1 of town hall, 127 Hartwell Street, West Boylston. For additional information, or to review the proposed changes, please contact Fire Chief Richard Pauley, Jr., at (508) 835-3233. All interested persons, groups, and agencies are invited to attend. Board of Selectmen, June 6, 13, 2012.

Fire Chief Richard Pauley, Jr. joined the Board. He explained that we review the ambulance rates on an annual basis and this year he coincided the rate hearing with the budget fiscal year. What they have found in the emergency services in the past few years is that Medicare rates have leveled or dropped. They have found that they need to go above Medicare rates and he is proposing 150% above.

The industry standard is 200% and the 128 belt is between 200 and 300%. He reviewed the rates with Comstar, our billing company, and they think we are in the ball park of where we should be. Our income is about 4-1/2% over last year and collection is at 93-1/2% range. Last year we were low with our rates and we needed to do some catching up. No one is present who wishes to speak on this issue.

Motion Mr. Rucho to close the public hearing, seconded by Mr. O'Brien, all in favor.

Motion Mr. O'Brien to accept the rates as presented, seconded by Mr. Rucho, all in favor.

5. Consider request for Intradepartmental transfer for the Fire Department in the amount of \$3,285 from Fire Salaries to Fire Supplies

Chief Pauley has had several expenses in the last couple of months he has had to cover. The first is they lost 600 feet of hose at a cost of \$1,070, the radio system went down at Lawrence Street cell tower and the original 14 year old truck battery on Ladder 2 needed to be replaced. This request for transfer will cover all of those items.

Motion Mr. Rucho to approve the request for Intradepartmental transfer for the Fire Department in the amount of \$3,285 from Fire Salaries to Fire Supplies, seconded by Mr. O'Brien all in favor.

6. Consider request for transfer from Finance Committee Reserve Fund to Insurance Reimbursement in the amount of \$2,613.00

Mr. Gaumond explained that when we went to town meeting the numbers contained an error. It included the entire transfer that the Finance Committee granted to purchase the new Fire Chief's car and this transfer will return \$2,613 to where it came from.

Motion Mr. Rucho to approve a transfer from Finance Committee Reserve Fund to Insurance Reimbursement in the amount of \$2,613.00, seconded by Mr. O'Brien, all in favor.

7. Board recommendations on Police Chief's and Fire Chief's Goals & Objectives

Mr. Gaumond explained that this is the time of year he begins some of his department head evaluations and each contract requires him to come to the Board of Selectmen on an annual basis to see if there are any goals and objectives the Board would like him to consider when he develops them. Mr. Rucho asked about last year's goals. The Board will email Mr. Gaumond their suggested goals.

8. Vote to accept the sum of \$500, \$250 from Fynders Pub and \$250 from Dr. Neil Casey for the Bandstand on behalf of the town

Motion Mr. Rucho to accept the sum of \$500, \$250 from Fynders Pub and \$250 from Dr. Neil Casey for the Bandstand on behalf of the town, seconded by Mr. O'Brien, all in favor.

9. Receipt of Safety & Emergency Guidelines for Municipal Employees by the Town Administrator

Mr. Gaumond explained that one of the things we have established is a Safety Committee for the town consisting of department heads. One of their goals was to establish or at least begin the first phase of developing a Safety and Emergency Guidelines for two separate buildings. This document will be given out to all the employees. It is a comprehensive guide and lists all the safety guidelines and contact information and it will help us in making our work environment a safer place. We will also get MIIA credits for being pro active. Mr. Gaumond also sent the document to the Police and Fire Chiefs for their review and he heard nothing but glowing recommendations.

Public Hearing To Consider Adopting A Use Of Electronic Sign Board Policy

Mr. McCormick opened the hearing and Mr. Gaumond read the following public hearing notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, June 20, 2012, at 8:00 p.m. for the purpose of establishing a Use of the Electronic Signboard Policy. The meeting will be held in the Municipal Office Building, 127 Hartwell Street, Suite 100, West Boylston. For additional information, or to review the proposed information, please contact the Office of the Board of Selectmen at (508) 835-3490. All interested persons, groups, and agencies are invited to attend. Board of Selectmen, June 6, 13, 2012

Richard Pauley, Jr., Fire Chief, joined the Board. Mr. Gaumond explained that one of the goals and objectives for the Fire Chief was to draft a policy for the electronic sign board the town has taken possession of. Chief Pauley added that one of his goals is to acquire an additional sign board for the town. Mr. Rucho asked if the plan was to keep the signboard where it is. Chief Pauley explained that it is kept at the Fire Station and when not in use it is kept plugged in behind the fire station as it runs on solar power. He noted that the signboard was moved when we had the health fair and it was at the Middle/High School advertising the fair. Mr. Gaumond added that if it was an emergency people would know where to look for the sign. Mr. Rucho shared that in the Town of Boylston their sign always has a message on it and it covers all activities to do with the town.

In reviewing the proposed policy, Mr. Rucho noted that there is a provision in the policy that a non-profit group could request use of the sign through the Town Administrator. Mr. Gaumond stated that he would encourage using the sign for something like Little League Parade, Recycling Days and this proposed policy gives us the ability to allow that if it is requested. Mr. Hadley asked how the sign is programmed. Chief Pauley advised that the keyboard is contained in a locked cabinet at the public safety headquarters. The policy requires all requests for use of the sign go to the Emergency Management Director and non-profit and civic/community group requests go to the Town Administrator and then he would send the approved request to the Fire Chief. There is no one present who wishes to speak on this issue.

Motion Mr. O'Brien to close the public hearing, seconded by Mr. Rucho, all in favor.

Motion Mr. Rucho to accept the use of the Electronic Signboard Policy, seconded by Mr. O'Brien, all in favor.

NEW BUSINESS (cont.)

10. Discussion and vote on regional initiative for Board of Health

Mr. Gaumond explained that over the years the Board of Selectmen has been leaders on trying to be pro active on regional initiatives. We received a grant for \$325,000 for the implementation of a regional health system. It will not change the current Board of Health. We would still have a local Board of Health. However, a lot of the pro active programs and services that a small community cannot do will now be available. We are now in a position to move forward to enter into an initiative with the City of Worcester, the Worcester Health Alliance. We have stated to build a coalition of health experts. A lot of the things that we do well, we will continue to do well. Our employee will be an employee of the City of Worcester who will pay for her salary. We will provide her with a space for her current desk. Mr. Gaumond has spoken with the towns of Millbury and Shrewsbury who have been a member of the group and they are thrilled with the services they have been getting. The Board of Health met repeatedly on this issue and talked with the City of Worcester and met with the Board of Selectmen. They recommend we enter into this agreement. Mr. Gaumond pointed out Section 6, page

3 of the agreement that says if we do not find we are satisfied with the arrangement we can terminate for any reason or no reason at all with a 30-day written notice to the other party.

Mr. Hadley asked about the cost. Mr. Gaumond explained that he included \$30,000 in the budget for this contract. What we are doing is eliminating the personnel costs, inspection services, and VNA costs. Mr. Hadley asked if someone calls today for an inspection, who would do that? Mr. Gaumond explained that the City of Worcester will be working with the town and the things Barbara Mard does not do we will rely on the City of Worcester who will do those inspections. Mr. Rucho pointed out that the fees we collect will stay with our town. He also thanked the Board of Health as they have done a lot of work on this. Mr. Gaumond advised that the agreement has been reviewed by Town Counsel. Mr. Rucho added that currently if Ms. Mard is away things have to be put off. Mr. Gaumond noted that one of the great things about this is in the area of mutual aid. We now have the full support of the City of Worcester.

Mr. McCormick stated that he has been here for many discussions and he met with the Board of Health. He has been a strong support of regionalization, however, something bothers him about this. If there is a major crisis in Central Massachusetts, the City of Worcester will take care of the City of Worcester. We are the small guy and he does not believe we are going to get everything they say and they will take care of themselves. He intends to vote against this.

Motion Mr. O'Brien to sign the regional initiative for the Board of Health, seconded by Mr. Rucho. Vote on the motion – Messrs. O'Brien, Rucho and Hadley yes; Mr. McCormick no. Mr. Rucho thanked the Board of Health and Mr. Gaumond for all the work they did on this. Mr. McCormick voiced his concern that the 30-day back out will take much longer than 30 days with all the deliberation and debate that will go on.

Public Hearing To Consider Amending Policy On Sewer Use Bill Abatement

Mr. McCormick opened the hearing and Mr. Gaumond read the following public hearing notice Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, June 20, 2012, at 8:15 p.m. for the purpose of considering amendments to the Policy on Sewer Use Bill Abatement. The meeting will be held in the Meeting Room #1 of the Municipal Office Building, 127 Hartwell Street, Suite 100, West Boylston. For additional information, or to review the proposed information, please contact the Office of the Board of Selectmen at (508) 835-3490. All interested persons, groups, and agencies are invited to attend. Board of Selectmen/Sewer Commission, June 6, 13, 2012.

Silvio Baruzzi, DPW Director, advised that this is a very minor change. It has a reference to 80%/20%, which needs to be replaced with 100%. There is no one to comment on this change.

Motion Mr. Rucho to close the public hearing, seconded by Mr. Hadley, all in favor.

Motion Mr. Rucho to accept the policy as presented, seconded by Mr. Hadley, all in favor.

Mr. Rucho questioned the status of the street sweeping schedule. Mr. Baruzzi advised that they have five or six streets remaining. The air conditioning in the sweeper does not work. By Tuesday or Wednesday of next week they will be completed.

Mr. Hadley asked Mr. Baruzzi if he could look into solar stop signs as the whole perimeter of the sign lights up.

Linda Isgro asked if the \$25 minimum monthly fee will still remain on the water bill. Mr. McCormick informed her that the charge has nothing to do with the Board of Selectmen it is a Water Department issue.

NEW BUSINESS (cont.)

12. Review email concerns re: ZBA

Mr. Gaumond received an email from a member of the ZBA about a concern over the operation of the ZBA. The Board of Selectmen oversees the ZBA and he asked the Board to read the emails and to designate one of the members to meet with the ZBA to talk about these issues further. Mr. Hadley has read through the emails and asked when was the last ZBA meeting. Ms. Linda Isgro, who is in the audience this evening, replied April. Mr. O'Brien asked if anyone filed a formal complaint. If they have, then the Board can discuss the complaint, however, if they have not, none of us were there. His thought is you get a complaint first. Mr. McCormick feels the question is do we want to send somebody to speak to the ZBA. If we do not have a formal complaint, he questions what would we accomplish. Mr. Hadley asked if somebody is trying to make a complaint. Mr. McCormick explained that no one has made a formal complaint and the Selectmen appoint this Board so it is our responsibility to deal with these issues. Mr. McCormick would not mind going to the ZBA meeting if the Board thinks that is what they should do.

Mr. Rucho has reviewed the emails and there are a lot from Mr. Gaumond and there are a lot from Linda Isgro. He questioned how this all began and what started the whole discussion as it is just an email and not a formal complaint. Mr. Gaumond agreed. Mr. Hadley asked if the way the Board of Selectmen deals with this is to have the Chairman attend a ZBA meeting. Mr. McCormick explained that it was Mr. Gaumond's recommendation to have the Chairman meet with the aggrieved party, Ms. Isgro, and get the information. Mr. Rucho noted that if it is an Open Meeting Law violation it would not go in front of the Board of Selectmen, it would go to the Attorney General's Office. If that is the issue there is nothing the Board could do about it. However, if it came back to the Selectmen then we could do something about it. Mr. Hadley suggested waiting until the Selectmen receive a complaint.

Mr. Rucho does not see any reason for Mr. McCormick to have to do that. Mr. McCormick would like to speak to the secretary who quit. The Board recommends doing nothing until we get a formal complaint. Mr. O'Brien noted that in fairness to whoever the complaint is about, we would owe that person the ability to speak and we have not received a complaint. Linda Isgro joined the Board. She explained that on her Board when they meet the concern is that they have to hear all the facts at the same time and there is a clear rule that emailing the members before we meet on a matter and discussion opinions with a quorum is not allowed. As Chairman she felt she needed to inform the Board of Selectmen this may have happened and the first step is to file a complaint. Because the emails were given to the public she felt a duty to try to bring this to the attention of her members and the Board of Selectmen to address it in house. Filing a formal complaint, from what she understands, you fill the form out and it goes to the Town Clerk and then they send a copy to the Attorney General's Office. Handling it in house in the past is always the best way to deal with it. This didn't compromise a decision but there may be a decision coming down the road so it is difficult to bring this out but she felt as though as Chairman she has done a good job over this past year. Her concern is the integrity of the process because these are property rights. It is a very high standard and what might seem to be an insignificant email is a serious concern. If there is a compromise, the decision we made can be null and void. It is hard to keep up with the Open Meeting Law and all the rules. She feels as though it was compromised by a member so she gave the warning and then it was compromised again. To know whether or not others are going to make a formal complaint, she has no knowledge of that.

Mr. O'Brien commented that as far as he knows, there has not been any formal complaint. He suggested providing additional training to the ZBA such as the training we offered a few years ago. Mr. Gaumond advised that Town Counsel will provide the town will free seminars on Open Meeting Law training.

Mr. McCormick stated that to Ms. Isgro that in his honest opinion, if you think the Open Meeting Law has been compromised then you need to make a formal complaint. He is tired of babysitting the ZBA and if we go to a ZBA meeting and try to intervene, maybe we would be interfering in the process. Mr. Hadley also stated to Ms. Isgro that if she thinks something was violated that she should file a complaint.

Mr. Rucho informed Ms. Isgro that if she were to call the Attorney General's Office they have lawyers who can answer her questions. He does not think the Board of Selectmen is the right place to go. He has no problem with another training and pointed out that a lot of the questions being discussed were covered with Town Counsel at the last training. Mr. McCormick added that if Ms. Isgro feels that strongly she should go to the next step.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. June 21, 6-7:30 – Grand Opening of Sierra Pacific Mortgage, 354 West Boylston Street, Suite 224
2. July 11, 7:00 p.m. – Board meeting to discuss Tivnan Drive RFP and interview the two firms.
3. July 14, 16th Annual Alzheimer's Association Memory Ride
4. July 18, 7:00 p.m. - regular Board meeting
5. July 25, 7:00 p.m. – FISP meeting
6. August 1 & 15, 7:00 p.m. – regular Board meeting (tentative)
7. August 8, 7:00 p.m. – public hearing for Reservoir Motor Lodge
8. August 29, 7:00 p.m. – FISP meeting

FUTURE AGENDA ITEMS

Mr. Rucho inquired as to whether the DPW is planning on cutting back the brush which is going into the streets. Mr. McCormick believes they have begun that project already.

With no further business to come before the Board, motion Mr. O'Brien at 8:50 p.m. to adjourn, seconded by Mr. Hadley, all in favor.

Respectfully submitted,

Approved: July 18, 2012

Nancy E. Lucier, Municipal Assistant

Kevin M. McCormick, Chairman

John J. O'Brien, Vice Chairman

Christopher A. Rucho, Clerk

John W. Hadley, Selectman